

ATRSC CBL Rewrite Project (2025)

Project Purpose

To better structure our Constitution and Bylaws and introduce a Club Policies Document for a more streamlined and effective management of our organization. This has been a long talked about project that the CBL Committee is finally tackling in 2025.

Key Definitions

- **Constitution:** A constitution is a foundational document outlining the fundamental purpose and structure of an organization
- **Bylaws:** provide a more detailed framework for its internal governance, such as membership and elections.
- **Club Policies:** specific, day-to-day operational guidelines created and updated by the board to address particular activities, like those concerning business procedures, conduct, ethics, and finance.
- **Current Approved Version:** The Constitution & Bylaws dated Oct 2025 are considered the current approved version of these documents on file with the ATRSC Secretary and posted on the ATRSC website. The intent of this document is to show how each Article was redistributed into the "Proposed New Version.docx". No content changes were made in this version.
 - Filename: **Current Approved Version with highlighted reorganization.docx**
- **Proposed New Version:** The reorganized version of the Current Approved Version into the new sections: Constitution, Bylaws and Club Policies. Only changes included are re-numbering of the Articles and to add a specific and revised "Amendment Article" to each of the 3 documents which are requested by the CBL Committee (these changes are indicated in **red text**). No other content changes have been made.
 - Filename: **Proposed New Version.docx**

Participants

- **CBL Committee:** Brian Bell (Chair), Bill Hunter, Terri Griffin
- **Advisory/Operational Perspective:** Kim Fraser (President), Paula Shutz (Secretary/Treasurer)

Special Thanks to Paula for completely retyping our latest CBL version into a WORD format to allow for easier editing and future maintenance.

Process

1. Evaluation of the structure and organization of the Current Approved Version
 - a. Each statement in the Current Approved Version was evaluated for best fit into 3 new sections as seen in the "Key Definitions" above.
 - b. The Current Approved Version has been highlighted with the following color annotations following this legend (see in the footer of every page):
 - No color** highlights: location remains unchanged
 - Yellow** highlights: moves from current location to **Bylaws**
 - Blue** highlights: moves from current location to **Club Policies**
 - Green** highlights: moves from current location to **Constitution**
 - c. During this process step only formatting adaptations may have been made. No content has been changed.
2. Reorganization of the Current Approved Version based on process step 1 above into a Proposed New Version
 - a. The Proposed New Version of this document takes the exact wording from the Current Approved version and only structures accruing to the color highlights in #2 above.

Color Code Legend:

No color highlights: location remains unchanged

Blue highlights: moves from current location to **Club Policies**

Yellow highlights: moves from current location to **Bylaws**

Green highlights: moves from current location to **Constitution**

- b. This does cause renumbering of the sections but does not change any content. The exception is adding/adapting an Amendment Section specific to each section: Constitution, Bylaws and Club Policies.
- 3. Club Review and Approval Process
 - a. We will discuss the Proposed New Version at the 2025 ARBA Convention & Show in Indianapolis, IN ATRSC general membership meeting.
 - b. The Proposed New Version will then be circulated within the club in the Tan Tribune for review .
 - c. A mail ballot vote will be taken per the procedures outlined in the Current Approved Version.

Color Code Legend:

No color highlights: location remains unchanged

Blue highlights: moves from current location to **Club Policies**

Yellow highlights: moves from current location to **Bylaws**

Green highlights: moves from current location to **Constitution**